



Palms Day School

A SCHOOL FOR YOUNG LEARNERS

Application for Employment

Palms Day School Application for Employment

Personal Information Date of Application:

Last Name	First Name	Middle	Preferred Name
-----------	------------	--------	----------------

Other Name(s) you have worked under?

Current Address	Current Telephone Number
-----------------	--------------------------

City	State	Zip	Email Address
------	-------	-----	---------------

Are you 18 years or older? If no, provide the date of birth

Yes No

Permanent Address (if different than above)

City	State	Zip	Telephone Number	Email Address
------	-------	-----	------------------	---------------

Position Applied For:

Expected Salary:

Full-Time Part-Time Substitute

Days Available to Work M T W T H F

Times available to work

Have you previously applied for employment with Palms Day School?

Yes No

If yes, when?

For what position?

If hired, where?

Do you have relatives employed by Palms Day School? Yes No If yes, name, relationship, and location

How did you hear about Palms Day School?

Education (Transcripts Required)

High School Attended City State Graduated? Yes No GED

Post High School Education (College, Graduate, Business, CDA, etc.)

College Attended _____ Dates Attended _____
 City _____ State _____ Field of Study _____
 Degree/Certification Received _____ Total Education Credits _____ Years Completed _____

College Attended _____ Dates Attended _____
 City _____ State _____ Field of Study _____
 Degree/Certification Received _____ Total Education Credits _____ Years Completed _____

Are you currently enrolled in classes? Yes No If yes, which classes?



List any lifesaving or other emergency medical training courses you have completed:

Course _____ Date _____ of
Expiration _____ Course _____ Date _____
of Expiration _____ Course _____
Date of Expiration _____

What extracurricular activities did you participate in or special skills did you acquire, at the above school(s) which might be helpful for the job in which you are applying?

We are an EQUAL OPPORTUNITY EMPLOYER and will not discriminate on the basis of race, color, religion, sex,

ethnic origin, age, marital status, handicap or disability in the hiring of our certified and/or non-certified personnel.

Employment History- Beginning with your present or most recent employer, describe your employment experiences below:

Company Name _____ Dates of Employment- from mo./yr. _____ to mo./yr. _____

Address _____ City _____ State _____ Zip _____

Supervisor's Name _____ Telephone Number _____

Starting Position _____ Starting Salary _____ Ending Position _____ Ending Salary _____

Description of your work &

responsibilities: _____

____ Reason for leaving: _____

Company Name _____ Dates of Employment- from mo./yr. _____ to mo./yr. _____

Address _____ City _____ State _____ Zip _____

Supervisor's Name _____ Telephone Number _____

Starting Position _____ Starting Salary _____ Ending Position _____ Ending Salary _____

Description of your work &

responsibilities: _____

____ Reason for leaving: _____



Company Name _____ Dates of Employment- from mo./yr. _____ to mo./yr. _____

Address _____ City _____ State _____ Zip _____

Supervisor's Name _____ Telephone Number _____

Starting Position _____ Starting Salary _____ Ending Position _____ Ending Salary _____

Description of your work & responsibilities: _____

_____ Reason for leaving: _____

Supplemental Driving Information- Required if you will be driving a company vehicle. If not, continue on to the next page.

Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	License Number	State
--	----------------	-------

List accidents & violations within the past three(3) years. If none, write "NONE"

Date	Description of Accident or Violation

Have you ever been denied a license, permit or the privilege of operating a motor vehicle? Yes No

Has any license, permit or privilege ever been suspended or revoked? Yes No

If you answered yes to any of these questions, please explain in detail: (attach sheet if necessary)

Background Clearance

1. Do you have, or have you applied for the legal right to remain permanently and work in the United States? Yes No

2. Have you ever been discharged or asked to resign by an employer? Yes No
If yes, please explain:

3. Have you ever been investigated by child protective services or any comparable entity regarding your ability to work with children? Yes No If yes, please explain

4. Have you ever been convicted of any crime (misdemeanor or felony) Yes No
If yes, please explain:



5. Have you ever had a determination related to child abuse, child neglect and/or unlawful sexual offenses? Yes No If yes, please explain:

References

Please provide three references who are not family or close friends. List supervisors or those who know you in a working environment and who can comment on work integrity. List references for any child related experiences.

1	Contact Name	Occupation	Company
	Relationship to Applicant	Telephone Number	Email Address
2	Contact Name	Occupation	Company
	Relationship to Applicant	Telephone Number	Email Address
3	Contact Name	Occupation	Company
	Relationship to Applicant	Telephone Number	Email Address

By signing below I certify that I have read, understand and agree to each of the following statements: •

All of the information I have supplied on this application is true, accurate and complete, to the best of my knowledge and I have not knowingly withheld any information which, if known to Palms Day School, would affect my application unfavorably. • This employment application will be considered active for ninety (90) days from the date below. If I want to be reconsidered for a job with Palms Day School after this period of time I must fill out another application.

• I understand that nothing contained in this Employment Application or in the granting of an interview is intended to create an employment contract between Palms Day School and myself for either employment or for the providing of any benefit. If an employment relationship is established I understand that my employment is "AT WILL" and can be terminated, with or without cause, with or without notice, at the option of either Palms Day School or myself.

• In consideration of my employment with Palms Day School, I agree to abide by all of Kids Country's rules and regulations. • If granted a position with Palms Day School, I agree to produce documents such as a high school diploma, college diploma, college transcripts or other items that verify information contained in this application.

• If an offer of employment is made to me, I understand that I may be required to take a physical examination at my expense. • If I am hired by Palms Day School, and if Palms Day School discovers at any time during my employment that any of the statements or answers on this application are false, misleading, or incomplete, I may be dismissed immediately from my job.

Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-603, C.R.S, and upon conviction thereof shall be punished accordingly.

Applicant Name (print) Signature Date



Please answer the following questions, so that we can gain a better knowledge of you and your experience with children.

1. Why do you want to work for Palms Day School?
2. What is your best/worst personal characteristic?
3. How does this job fit in with your overall career goals?
4. How would your neighbor describe you?
5. How will Palms Day School benefit from having you on our team?
6. What aspects of your work experience or your education have prepared you for this job?
7. Can you explain what Object Permanence is? (Please give an example)
8. Please give an example of a Fine Motor Activity and a Gross Motor Activity you could do with a preschooler.

Thank you for your interest in Palms Day School

